Cycle Club Accident Reporting



2. Many of the dropdowns have options to check off but it is not necessary to answer

every question. In the event of a serious

injury, we all go into shock and forget to

observe or ask the most basic questions so this series of questions will guide you

The Cycle Club Accident Report feature is only available during a ride from your phone; you cannot open this option before the start time or after the end time, of the ride.

1. Click on the 3 dots in the upper right-hand corner of the event; click on Create Incident Report (see screen shot on right).

0.00 5414 00				ST 0.10/ #	thr	oug	gh the process.
6:32 Fri, Mar 29	Ever	it 🚍 Tak	e Attendance	₱3 91% ■	←		Create Incident Report
March 29, 2024 at 4:00 /	AM-6:00 PM		rk Complete		+ SELECT INJUR	ED MEM	BER
Test Ride		💼 Cre	ate Incident Report		INJURED PERSON'S DETA	ULS	
1 MEMBER ATTENDING		🖍 Edit	: Event		Category	-	Experience 🗸
EVENT HOSTS		🖉 Car	icel Event				
()		🛱 Del	ete Event		First Name		Last Name
	ABOUT				Phone		
DESCRIPTION							
					Email		
					Address		
					DOB		Gender 🖕
					WITNESS DETAILS		
					Witness Name		
					Witness Phone		
					INCIDENT DETAILS		
					Date of Incident 2024-03-29		Time of Incident 11:01 AM
					Activity		
							SUBMIT REPORT
÷	Create Incid	ent Report		×	This	form sh	ould be completed at the time of an acciden
This for	rm should be completed at the time	of an accident, injury	or other incident.		+ SELECT INJUR	ED MEN	IBER
+ SELECT INJURED	MEMBER				INJURED PERSON'S DETA	ULS.	
NJURED PERSON'S DETAILS	8				Category	•	1 Year
Cyclist	Experience						2 - 3 Years
Spectator	Last Name				First Name		4 - 9 Years
Coach	Last Name				Phone		10+ Years



← Create Incident Report ×	Riding Surface
Witness Phone	Jighting 🗸
INCIDENT DETAILS	Snow or Slush
Date of Incident Time of Incident 2024-03-29 11:01 AM	lcy
2024-03-29 II 11:01 AM	Wet
Activity	Muddy
	Other
Training	
Practice	
Competition	
Recreation	

Once you complete the Incident Report, be sure to save it; the report can be printed by any Administrator of the Cycle Club app.

However, OC requires their own accident reporting <u>form</u> to be completed, within five (5) days of the initial incident, for insurance purposes.

OC Sport Injury Form	
This form is for reporting injuries that have taken place at activities. All injuries must be reported within five (5) days You must be either the athlete, their coach, a trainer, the cl or a family member of the injured member to submit this l	s of the initial incident. lub or team Ride Leader
btom.burns@gmail.com Switch accounts	Q
* Indicates required question	
Email *	
Your email address	
Name of the Injured Person *	
Your answer	
OC Membership Number *	
Your answer	
For follow up purposes, please provide contact information	
(parent/legal guardian) if the injured person is under 18 year	ars of age. Please
include name, email and phone number.	